



# TAMWORTH BOROUGH COUNCIL

## FORWARD PLAN

**Executive and Key Decisions for the period 1 January 2023 - 30 April 2023**

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<b>Exempt</b>	<b>Decision to be taken by</b>	<b>Date</b>	<b>Key Decision</b>	<b>Subject</b>	<b>Corporate Priorities</b>	<b>Other Committees to Consider Item / Date</b>	<b>Portfolio and Contact Officer details/Author</b>	<b>Proposed consultation and means</b>
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Exempt	Decision to be taken by	Date	Key Decision	Subject	Corporate Priorities	Other Committees to Consider Item / Date	Portfolio and Contact Officer details/Author	Proposed consultation and means
Open	<b>Cabinet</b>	<b>19/01/23</b>	Key	<p><b>Review of Temporary Reserves, Retained Funds and Provisions</b> To advise Members on the levels of reserves and to seek approval to re-purpose unspent reserves, following review by the Executive Director Finance</p>	Infrastructure		<p>Portfolio Holder for Finance, Risk and Customer Services</p> <p>Joanne Goodfellow, Assistant Director Finance joanne-goodfellow@tamworth.gov.uk</p>	CMT following requests from budget managers
Open	<b>Cabinet</b>	<b>19/01/23</b>	Key	<p><b>Draft Budget &amp; Medium Term Financial Strategy 2023/24</b> to approve the draft package of budget proposals to consult with the Joint Scrutiny Committee (Budget) on 26th January 2023 and receive their feedback on: General Fund Revenue Budget and Council Tax for 2023/24;</p>	Infrastructure	Joint Scrutiny (Budgets) 25 Jan 2023	<p>Leader of the Council</p> <p>Stefan Garner, Executive Director Finance stefan-garner@tamworth.gov.uk, Joanne Goodfellow, Assistant Director Finance joanne-goodfellow@ta</p>	<p>Discussions with Cabinet following Budget Consultation with local residents, businesses and stakeholders</p> <p>Consultees Local residents, businesses and stakeholders Joint Scrutiny</p>

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				Housing Revenue Account budget for 2023/24; Capital Programme; & Medium Term Financial Strategy.			mworth.gov.uk	Committee (Budget)
Open	<b>Cabinet</b>	<b>19/01/23</b>	Key	<b>Business Rates Income Forecast 2023/24</b> To report to and seek endorsement from Members on the Business Rates income forecast for 2023/24	The Economy		Portfolio Holder for Finance, Risk and Customer Services  Michael Buckland, Head of Revenues michael-buckland@tamworth.gov.uk	Not applicable
Exempt 3	<b>Cabinet</b>	<b>19/01/23</b>	Key	<b>Swimming Subsidy Extension</b> An update of current swimming user data in order for a decision to be made on whether to extend the current swimming subsidy agreement.	Living in Tamworth		Portfolio Holder for Environment, Entertainment and Leisure  Karen Moss, Community Sports Officer karen-	None

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							moss@tamworth.gov.uk	
Open	<b>Cabinet</b>	<b>23/02/23</b>	Non-Key	<b>Quarter three 2022/23 performance report</b> Quarter three 2022/23 performance report		Corporate Scrutiny Committee 8 Feb 2023	Leader of the Council  John Day, Knowledge, Performance and Insight Co-ordinator johnda@tamworth.gov.uk	None
Open	<b>Cabinet</b> <b>Council</b>	<b>23/02/23</b> <b>28/02/23</b>	Key	<b>Corporate Vision, Priorities Plan, Budget &amp; Medium Term Financial Strategy 2023/24</b> For Members to approve the Vision Statement & Priority Themes, Corporate Priorities for 2023/24 and the recommended package of budget proposals to enable the Council to agree the:	Infrastructure		Leader of the Council  Stefan Garner, Executive Director Finance stefan-garner@tamworth.gov.uk, Joanne Goodfellow, Assistant Director Finance joanne-	Discussions with Executive Management Team following Budget Consultation with local residents, businesses and stakeholders including the Joint Scrutiny Committee (Budget)

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				<p>General Fund Revenue budget and Council Tax for 2023/24;  Housing Revenue Account (HRA) budget for 2023/24;  the Capital Programme &amp; Corporate Capital Strategy;  the Medium Term Financial Strategy (MTFS).  and  To comply with the requirement of the Council's Treasury Management Policy in reporting to Council the proposed Treasury Management Strategy for the forthcoming year and the Local Government Act 2003 with the reporting of the Prudential Indicators.</p>			goodfellow@tamworth.gov.uk	
Open	Cabinet	23/02/23	Non-Key	<p><b>Write Offs 1 April 2022 to 31 December 2022</b>  That Members endorse the amount of debt</p>	The Economy		Portfolio Holder for Finance, Risk and Customer	Not applicable

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				written off for the period 1st April 2022 to 31 December 2022			Services  Michael Buckland, Head of Revenues michael- buckland@tamw orth.gov.uk	
Open	<b>Cabinet</b>	<b>23/02/23</b>	Key	<b>Homelessness Strategic Update</b> Homelessness Strategy (2020-2025) sets out the improvement plan for each year. Cabinet will receive an update on the delivery plan for 2021/2022 including winter relief; temporary accommodation provision and charging.	Living in Tamworth		Portfolio Holder for Homelessness Prevention and Social Housing  Tina Mustafa, Assistant Director Neighbourhoods tina- mustafa@tamw orth.gov.uk	Homelessness Advisory Support Team
Open	<b>Cabinet</b>	<b>23/02/23</b>	Key	<b>FHSF Quarterly Update</b> To provide committee with an update on progress.	Infrastructure		Leader of the Council  Alice Poulton, Future High	n/a

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							Streets Fund Project Officer alice-poulton@tamworth.gov.uk	
Open	<b>Cabinet</b>	<b>23/02/23</b>	Non-Key	<b>Comments, Compliments Complaints and Managing Unreasonable Customer Behaviour Policies</b> Comments, Compliments Complaints and Managing Unreasonable Customer Behaviour Policies	Living in Tamworth		Portfolio Holder for Finance, Risk and Customer Services  Zoe Wolicki, Assistant Director People zoe-wolicki@tamworth.gov.uk	Residents, Tenants and staff have already been consulted
Open	<b>Cabinet</b>	<b>23/02/23</b>	Key	<b>Review of Fees and Charges 2023/24</b> To approve the revised fees and charges schedules with effect from April 2023.			Leader of the Council  Stefan Garner, Executive Director Finance stefan-garner@tamworth.gov.uk,	None

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							Joanne Goodfellow, Assistant Director Finance joanne-goodfellow@tamworth.gov.uk	
Exempt 3	<b>Cabinet</b>	<b>16/03/23</b>	Key	<b>Recovery &amp; Reset Programme - Exit Strategy</b> Programme Impact and Outcome Review; as projects within the programme transition into business as usual activity and the Programme closes on 31/3/23	Infrastructure		Leader of the Council  Tina Mustafa, Assistant Director Neighbourhoods tina-mustafa@tamworth.gov.uk	Recovery & Reset Board considered scope on 12/1/23 and final board will review draft report on 09/03/23
Open	<b>Council</b>	<b>21/03/23</b>	Key	<b>Hackney carriage and Private Hire Licensing Policy 2023 - 2027</b> This report seeks approval from committee members for consultation to begin on the draft Hackney Carriage and Private	The Economy		Portfolio Holder for Voluntary sector, Town Centre, Evening economy & Community Safety  Sarah Gear,	If approved for consultation, all licensed Drivers, Proprietors of vehicles and operators will be consulted on the draft policy.



Exempt	Decision to be taken by	Date	Key Decision	Subject	Corporate Priorities	Other Committees to Consider Item / Date	Portfolio and Contact Officer details/Author	Proposed consultation and means
				Hire Licensing Policy at Appendix A. The draft policy outlines the decision making framework that Tamworth Borough Council will apply when exercising its responsibilities for licensing hackney carriage and private hire vehicles, drivers and operators.			Senior Licensing Officer sarah-gear@tamworth.gov.uk	The policy will also be published on the Tamworth Borough Council website for public consultation.
Open	Cabinet	6/04/23	Key	<b>Social Housing Regulation and Compliance - Council Housing</b> The Social Housing (regulation) Bill and the Councils self assessments against proposed consumer standards remains underway for its council housing services. Ten(10) of the proposed twenty-two(22) Tenant Satisfaction Measures	Infrastructure		Portfolio Holder for Homelessness Prevention and Social Housing  Tina Mustafa, Assistant Director Neighbourhoods tina-mustafa@tamworth.gov.uk	Homeless Prevention and Social Housing Sub Committee to receive update on 16/3/23

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				are subject to regulations and require submission in April, this report will set out the continued arrangements and preparations for changing regulation.				
Open	<b>Cabinet</b>	<b>6/04/23</b>	Key	<p><b>Staffordshire Sustainability Board Update</b></p> <p>To provide an update from the Staffordshire Sustainability Board, namely the Staffordshire EV Charging Strategy and the Staffordshire Carbon Communications Plan.</p>	The Environment	Infrastructure, Safety and Growth Scrutiny Committee 23 Mar 2023	<p>Leader of the Council</p> <p>Anna Miller, Assistant Director – Growth &amp; Regeneration Anna-Miller@tamworth.gov.uk</p>	n/a
Open	<b>Cabinet</b>	<b>27/04/23</b>	Non-Key	<p><b>Tamworth Community Safety Partnership Plan 2023-2026</b></p> <p>To endorse the updated Community Safety Partnership Plan 2023-2026</p>	Living in Tamworth	Infrastructure, Safety and Growth Scrutiny Committee 23 Mar 2023	<p>Portfolio Holder for Voluntary sector, Town Centre, Evening economy &amp; Community Safety</p> <p>Joanne Sands,</p>	Tamworth Police, SCC, Staffordshire Commissioners Office for Police Fire and Crime, IS&G

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							Assistant Director Partnerships joanne-sands@tamworth.gov.uk	
Open	<b>Cabinet</b>	<b>27/04/23</b>	Key	<b>Income Management &amp; Recovery Policy - Council Housing</b> To update the income management policy with revised protocols and procedures following legislative and regulatory amendments for Council Housing tenants'.	Living in Tamworth		Portfolio Holder for Homelessness Prevention and Social Housing  Tina Mustafa, Assistant Director Neighbourhoods tina-mustafa@tamworth.gov.uk	Tenant Consultative Group